

**391.1 Economic Task Group Meeting
Teleconference Meeting Summary
August 24, 2015**

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Participating Members & Observers:

1. Kianda Franklin
2. Aleen Bayard – Group Chair
3. Margaret Kilnsport
4. Christina Macken
5. Jennifer Leistch
6. Alan Chvotkin
7. Sarah Harris
8. Sam Shiroff
9. Zachery Lerner
10. Diane Haworth

Referenced documentation:

Pre-meeting material

1. August 24 agenda
2. Credit Guidance
3. 391.1 Social Task Group
4. ENV Survey
5. Consolidated KPI ratingsv.5.2

Roll Call and Anti-trust Statement – Kianda Franklin

Summary

Aleen called the meeting to order and explained the next steps.

Co-Chair – Sarah Harris from Incite.

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Group reviewed all the KPIs and made updates. Discussion on SMEs thresholds and checking with NAICS codes.

(All notes and suggested changes were made in the KPI document)

Next Steps :

- 1. Review of NAICS codes in relation to SMEs**
- 2. Doodle poll for another meeting**
- 3. Complete the document review and start to write criteria**